



Stipends, Salary and Direct Deposits

Direct deposits are highly recommended for students to set up if receiving a stipend. You can set up automatic deposits for **Stipends** (if you are receiving a Stipend Fellowship) or Salary (if you have been appointed as a GA or GRA).

Stipends and Payroll:

If you are a GA or GRA there are two ways for GW employees and students to enroll in Direct Deposit. The quickest and most secure way to enroll and make changes is through [GWeb](#). This updates your information immediately. Need help? Download HRIS [Direct Deposit Instructions \(PDF\)](#) for modifying your direct deposit.

You may also complete and sign a [Direct Deposit Authorization form \(PDF\)](#), attach a voided check if available, and send to payroll@gwu.edu. When the decision is made to reopen the campus, the form will also be available at the [Faculty and Staff Service Center](#).

Once the authorization is received by Payroll Services, it may take one pay cycle to become active.

If you are not a GA or GRA but are receiving a stipend, you would need to complete the [Direct Deposit Authorization form](#) and send to payroll@gwu.edu.

Important Considerations

- Only one bank account may be designated to receive refunds.
- Verify your bank's ABA Routing number and your account number with your bank prior to entering this information on the [Student Account eBill](#).